

St. Croix River Education District
SPECIAL EDUCATION PARENT ADVISORY COUNCIL

GUIDELINES

The purpose of the Special Education Advisory Council (SEAC) is to assure:

1. Parental input into the decision-making process of the St. Croix River Education District.
2. To provide a communication link with the member districts' parents and special education instructors.
3. To advocate for high quality regular and special education programs.

Membership:

The committee shall include representatives from parents and district staff. The following are suggested areas of representation:

- I. Seven Parents Representing Children With The Following Disabilities (1 Representative from each Member District):
 - Emotional/Behavioral Impairment
 - Specific Learning Disability
 - Early Childhood Special Education
 - Mild to Moderate Mental Impairment
 - Moderate to Severe Mental Impairment
 - Visual Impaired
 - Deaf or Hard-of-hearing
 - Physically Impaired
 - Other Health Impaired
 - Autism
 - Traumatic Brain Injured
 - Speech and Language Impaired
- II. School Staff:
 - Seven Special Education Teachers Representing Each Member District from Multiple Disability Areas
 - Two Special Education Students
 - Director of Special Education Cooperative
- III. Membership Term
 - Each member will serve a two year term. One new member per district will be added each school year.

Terms of Membership:

Committee members will serve a two-year term. The term in office shall start with the first meeting . The membership committee shall confirm continuation on a yearly basis for all members. Persons interested in membership should call St. Croix River Education District office (320) 358-3616 -or 651 (674-2436) for more information.

Meetings:

The Special Education Advisory Council shall meet 3 times per year in October, January and April, with special meetings called at the discretion of the Director of Special Education. Meetings shall be limited to two hours in length and will be open to the public. Agendas will be set by the Director in consultation with the superintendents, principals, teachers, SCRED staff and parent membership.

Operational Procedures:

The committee shall advise the Director of Special Education regarding current issues, program development, parental concerns and involvement, cooperative-wide policies and procedures.

The committee shall have access to the Superintendent of Schools through the Director of Special Education.

Reports of committee activities and recommendations shall be presented to the Special Education Advisory Board.

Staff:

The Director of Special Education shall serve as an ex-officio member of the Special Education Council and shall assure that a special education staff person shall be available to record and distribute minutes of meetings of the Council, arrange for appropriate meeting space and mail out meeting notices and agendas.